



**European Qualifying Examination (EQE) 2012:
Application for registration and enrolment for
candidates not previously admitted to the European
qualifying examination**

To the
Examination Secretariat for the
European qualifying examination
European Patent Office
Room C209
80298 MUNICH
GERMANY

This form is for use by candidates wishing to register and enrol for the first time for the main examination (papers A, B, C and D). **Candidates may enrol from 1 April 2011. It is strongly recommended to send the application for registration and enrolment as early as possible.**

Your complete application must reach the Examination Secretariat no later than 16 May 2011.

If the prescribed fees are not received validly in due time, the application for registration and enrolment will be deemed not to have been filed (Article 11(6) REE).

I hereby apply to be enrolled for the European qualifying examination which will take place from **6 to 8 March 2012**.

Surname (Please enclose an officially certified copy of your valid passport or formal identity document, see under Point 3.)

.....

First name(s)

.....

Place of birth

.....

Sex

m

f

Date of Birth (dd.mm.yyyy)

.....

Language (see also point 6)

DE

EN

FR

Nationality

other

.....

Address (for correspondence)

.....

.....

.....

Postal Code

City/Town

.....

.....

Country

other

.....

Telephone (Please supply a telephone number where the Examination Secretariat can reach you.)

.....

Fax (Please supply your fax No. to enable the Examination Secretariat to send a notification at short notice.)

.....

e-mail (Please supply your personal e-mail address to enable the Examination Secretariat to issue additional information by e-mail.)

.....



1. Scientific or technical qualification - Article 11(1)(a) REE and Rules 11 to 14 IPREE

- I possess a university-level scientific or technical qualification or an equivalent level of scientific or technical knowledge.

2. Periods of professional activity

2.1 A total of at least three years up to 5 March 2012 - Article 11(2)(a) REE and Rule 15 IPREE

- Article 11(2)(a)(i)**
I will have completed a full-time training period of _____ years in a contracting state under the supervision of one or more persons entered on the list of professional representatives before the EPO and during this period have taken part as an assistant to that/those professional representative(s) in a wide range of activities pertaining to European patent applications or European patents, **and/or**

- Article 11(2)(a)(ii)**
I will have worked full-time for a period of _____ years in the employment of a natural or legal person whose residence or place of business is within the territory of one of the contracting states and I have represented my employer before the European Patent Office under Article 133(3) EPC while taking part in a wide range of activities pertaining to European patent applications or European patents.

2.2 Remission of the period of professional activity - Article 11(5) REE and Rule 16 IPREE

- The period of professional activity indicated under point 2.1 above amount to less than three years, but more than two years. I hereby request a reduction of the required period of professional activity in accordance with Rule 16 IPREE:

- Rule 16 (1) IPREE

See Announcement of the EQE 2012, under II, pt. 2.2: _____

- Rule 16 (2) IPREE

- Rule 16 (3) IPREE

2.3 EPO examiners - Article 11(2)(b) REE

- At the date of the examination, I will have performed the duties of examiner at the EPO for at least four years full-time.

3. Supporting evidence - Rule 1 IPREE

- Officially certified copy of your valid passport or formal identity document
 Officially certified copy of supporting evidence for point 1
 Supporting evidence for point 2.1: certificate(s) of training or employment (Form 51017)
 Officially certified copy of supporting evidence for point 2.2
 Supporting evidence for point 2.3: certificate from EPO personnel department

Documents may be officially certified by a professional representative before the EPO (Article 134 EPC), a competent national authority in a contracting state or by the EPO in Munich (only by prior arrangement with the Examination Secretariat - Tel. +49(0)89 2399-5155).

NB: All necessary supporting evidence must be filed together with this application form.



4. Choice of papers and fees - Articles 15 and 17 REE

The basic fee is EUR 140.

4.1 Choice of papers

I apply to be enrolled for the following paper(s). In accordance with Rules 7 and 8 IPREE, I shall pay EUR 140 for registration and enrolment **plus** EUR 140 **per** paper I am applying for.

Registration and enrolment	EUR 140
<input type="checkbox"/> Paper A	EUR 140
<input type="checkbox"/> Paper B	EUR 140
<input type="checkbox"/> Paper C	EUR 140
<input type="checkbox"/> Paper D	EUR 140

Total: EUR _____ Please check whether the total amount of the fees is correct.

An application for registration and enrolment is not deemed to have been filed until the prescribed fees have been paid - Article 11(6) REE.

4.2 Payment of fees

NB: It is entirely the candidate's responsibility to ensure that the prescribed fees are paid in due time. Candidates are strongly advised against leaving the payment to third parties.

Please debit EUR _____ from EPO deposit account No. _____

Name of the person entitled to sign

Place

Date (dd.mm.yyyy)

Signature of the person entitled to sign

Please be aware that without the required signature the deposit account cannot be debited.

Please debit EUR _____ from the following credit card:

EUROCARD (Mastercard)

Visa

Credit card number

Expiry date (mm/yy)

Credit card holder's name

Signature of the credit card holder:

Please be aware that without the required signature the credit card cannot be debited.

Payment of EUR _____ was made on _____ ^{date (dd.mm.yyyy)} to _____ ^{EPO account No.}

Bank

at _____

Fee transferred **from** following account:

Account holder's name

Account number

IBAN

Bank

BIC

quoting reference "EQE 2012" and the candidate's name.



5. Technical specialisation - Article 1(5) REE

Where alternative papers are set, I wish to take the paper(s) in the following technical specialisation:

- Chemistry Electricity/Mechanics

6. Request to use a language other than English, French or German - Rule 5 IPREE

I request to give my answer(s) in _____ or _____

7. Examination centres - Article 20 REE

I apply to take the European qualifying examination preferably at/in

_____ (limited capacity depending on venue)

Locations at which the examination has already been held: a location in Munich appointed by the EPO, a location in The Hague appointed by the EPO, a location in Berlin appointed by the EPO, Berne, Bristol, Helsinki, Madrid, Munich (DPMA), Paris, Rome, Stockholm and Taastrup.

Candidates shall bear in mind that the capacity of the centres is limited and that they will not necessarily be allowed to take the examination at their preferred centre. The date on which applications are received does not influence candidates' allocation to an examination centre.

8. Acknowledgement of receipt

Receipt of your application for enrolment will be acknowledged by e-mail. Candidates who have not received such acknowledgement one month after sending their application should contact the Examination Secretariat.

Admission letters pursuant to Article 19(3) REE will be dispatched at the latest end of December 2011.

9. Filing of applications

9.1 Applications must be filed with the Examination Secretariat at the address given above.

Candidates are advised to submit their application (application form plus enclosures) by registered letter with advice of delivery **as early as possible from 1 April 2011 onwards.**

The application must reach the Examination Secretariat **no later than 16 May 2011.**

9.2 Applications may be filed by **fax** reproducing all the documents required by Rule 1 IPREE to the following No.: +49 (0)89 2399-5140.

In such cases, the originals or certified copies of those documents **must be supplied within a non-extendable period of one month.** Failure to do so, may result in the application being refused.

Where a document transmitted by facsimile is illegible or incomplete, the facsimile shall be deemed not to have been received.

Candidates may also hand in their application at one of the EPO post rooms (Munich, The Hague or Berlin) and bring their own copy to be stamped to confirm receipt.

10. Declaration

I am aware that filing incomplete, late or unsigned applications, failing to submit originals or certified copies after filing by facsimile, filling in documents incorrectly or incompletely, or failing to pay the prescribed fees in due time may lead to non-acceptance of the application.

I am familiar with the Regulation on the European qualifying examination (Supplement to OJ EPO 3/2011; see also: REE, <http://epo.org/eqe>) and with the Announcement of the European qualifying examination 2012.

I have not previously been admitted to the main examination, and have ticked the boxes which apply to me.

Place

Date (dd.mm.yyyy)

Candidate's signature





Certificate of training or employment

under Article 11(2)(a) REE and Rules 1 and 15 IPREE

Please use a separate certificate for each training or employment period.

1. Candidate

1.1 Surname

1.2 First name(s)

1.3 Company/Employer (during the period specified under point 2.1)

Address

Postal Code

City/Town

Country

other

Parts 2 and 3 must be signed by the trainer or employer in confirmation.

2. Period of training or employment

dd.mm.yyyy

dd.mm.yyyy

2.1 Period of training or employment from _____ to _____

(The eight months' training with the German patent authorities does not constitute a period of professional activity as defined in Article 11(2)(a) REE.)

2.2 Will the candidate continue to be trained or employed in patent matters until 5 March 2012 ?

Yes No

2.3 Was the candidate trained or employed full-time throughout the period indicated under points 2.1 and 2.2 ?

Yes No

In case of part-time employment, please specify the percentage: _____

In case of part-time employment, please specify the reasons: _____

(Only professional activities amounting to a minimum period of 3 months with at least 50% part-time involvement shall be considered.)

3. Training or employment

3.1 Training under Article 11(2)(a)(i) REE

3.1.1 Surname of Trainer

3.1.2 First name(s) of Trainer

3.1.3 Company/Employer (if different of 1.3)





Address

Postal Code

City/Town

Country

other

Trainer's Telephone No.

Date of entry on the list of professional representatives before the EPO (Article 134(1) EPC): _____. _____. _____

It is hereby certified that the above candidate has completed a training under Article 11(2)(a)(i) REE.

The signer declares that all information given is correct, and undertakes to inform the Examination Secretariat if this information should change.

Place

Date (dd.mm.yyyy)

Signature of the trainer

_____. _____. _____

3.2 Employment under Article 11(2)(a)(ii) REE

3.2.1 Company's/employer's name (if different of 1.3)

3.2.2 Address

Postal Code

City/Town

Country

other

Telephone

The candidate held/holds the general authorisation No. _____

A list of European patent applications or patents for which the candidate has represented his company/employer before the EPO must be annexed. Candidate's activities in proceedings relating to national patent applications and national patents are also taken into account.

It is hereby certified that the above candidate was employed under Article 11(2)(a)(ii) REE.

The signer declares that all information given is correct, and undertakes to inform the Examination Secretariat if this information should change.

Place

Date (dd.mm.yyyy)

Name and signature of the person entitled to sign* for the company employing the candidate (e.g. president, authorised officer):

Name

Signature

* Proof of this must be annexed to the application form.

4. Declaration and candidate's signature

I hereby certify that the information given above is correct, and undertake to inform the Examination Secretariat if any of this information should change.

Place

Date (dd.mm.yyyy)

Candidate's signature
